



# Siding Compliance Checklist

FOR ADDING YOUR UNIT TO THE MASTER SIDING LIST.

## UNIT INFORMATION:

Unit Street Address:

Owners Name:

E-mail:

Phone:

Cell:

## COMPLIANCE REQUIREMENTS:

According to our legal documents, unit vinyl siding is designated as Common Area and subject to repair and replacement at Association expense. In order to expedite the re-siding project and to allow sufficient time to evaluate and correct unit deficiencies, we have established the following compliance protocol. After submitting this completed form to notify management that your unit is 100% compliant and ready for new siding, compliant units will be assigned the first available slot on the schedule, (the Master List).

Please initial items that apply to your unit: *(Fields outlined in red are required fields)*

### Windows

- All windows, including garage windows, if any, have been replaced with white maintenance free versions of the original windows (Bay and bow windows are excluded)
- All windows that require wrapping have been wrapped with white aluminum or PVC trim coil and none of the windows have been face nailed or caulked

### Garage Doors *(if any)*

- Damaged garage doors have been replaced with a white maintenance free door

### Sliding Patio Doors *(if any)*

- Have been added and/or replaced with a white maintenance free sliding door

### Wires/Cables *(if any)*

- All wires/cables that were located on the exterior surface of the current siding or between the siding and the underlayment/sheathing have been relocated or removed

### Wire/Cable removal and/or relocation by siding installer

- I have contracted with the siding installer to remove/relocate any wires that are located on the surface of my current siding or between the siding and the underlayment/sheathing at my expense

### Satellite Dish *(if any)*

- The satellite dish attached to my unit has been either removed or relocated to an approved area

### Gutters/Downspouts & Radon Mitigation systems

- I understand that removal and/or re-installation of approved gutters/down-spouts and/or Radon Mitigation systems will be done at my expense. Suggestion: The siding contractor may be willing to do it for you.

### Plywood Sheathing

- I understand any rotted plywood/sheathing which needs to be replaced to accommodate the new siding, will be replaced at my expense.

### Window Trim Wrapping

- I understand if the siding contractor determines windows are not properly wrapped and need to be re-wrapped, it will be done at my expense.

### Extra Shutters

- I understand the Association only covers the cost of shutters for the front of the unit, and if I want additional shutters they will be purchased and installed at my expense.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Office Use Only**

Submit to:  
Resolution Property Management, LLC  
7 Bernards Rd.  
Merrimack, NH 03054-2782

Board Approval Date: \_\_\_\_\_ For the Board

By: \_\_\_\_\_