



# Garage Door Replacement Form

FOR REPLACING UNIT GARAGE DOORS.

## THE FORM:

>>> *Request Forms must be initiated by owners only; tenants cannot request unit alterations* <<<

Use this form if you would like to replace the garage door in your unit.

After reading the Terms, Conditions and Specifications below, please press the **Tab** key to enter the date in the box provided at the bottom of page 1. **Tab** to page 2. Please **Tab** to fill in all information pertinent to this project. You may also return to any fill-in field to correct any mistakes.

**Note:** the more detailed your information, the easier it will be for the Board to process your request. Please include materials such as detailed specification sheets, brochures, etc.. When you have completed both pages of the form, please print the form. After printing please sign both pages 1 and 2 then submit them with accompanying materials to the Board at address on the bottom of page two of the form.

## TERMS, CONDITIONS & SPECIFICATIONS:

Garage door replacements require written Board approval as to style and standards. If city permits are required, you must obtain them at your own expense. Replacement doors must also conform to city building codes, if any apply.

### REQUIREMENTS

- Association policy requires the use of **maintenance free** garage door replacements.
- All replacement doors shall have a white exterior surface color. No color exceptions allowed.
- Windows are **not** permitted in garage doors.

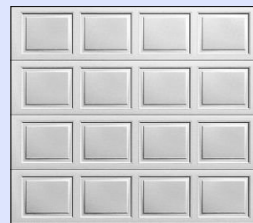
### ALLOWED

- Primed and painted steel exterior surface, or a
- Vinyl clad exterior surface, or a
- Fiberglass exterior surface.
- From time to time manufacturers invent new materials. If they are determined to be maintenance free, they will be approved.

### ALLOWED DOOR STYLES



Flat panel



Raised panel

***You must obtain Board approval before you replace your garage door.***

Additionally, the unit owner shall be responsible for the removal of the old garage door, rails, openers, all packing materials and any other trash generated from the door installation. For your benefit you should incorporate trash removal in the contract for your replacement door.

**Note:** Our trash removal contractor is not authorized to remove this type of trash.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

COUNTRY HILL ESTATES

**UNIT INFORMATION:**

Unit Street Address: \_\_\_\_\_ Owners Name: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**CONTRACTOR & PROJECT INFORMATION:**

Name and/or Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Select Style >>> Flat panel:  Raised panel:

Enter a detailed description of the project. Be sure to attach specifications, brochures, etc.

As acknowledged by my signature at the bottom of pages 1 & 2, I agree to comply with all of the terms, conditions, specifications and requirements, (City, State and CHECA), set forth above. I understand that by installing a replacement garage door, CHECA will no longer be responsible for the maintenance of said garage door. I will assume the responsibility for upkeep, repair and all component replacement of the garage door at my sole cost and expense.

Additionally, I will assume all liability for any personal injury and/or property damage to CHECA Common and/or Limited Common areas that occurs due to the installation of the garage door. I further agree to cure any damage to the Common and/or Limited Common areas resulting from the installation and/or repair at my sole cost and expense.

I acknowledge that the contractor altering my deck must provide a Certificate of Insurance, naming CHECA, that provides liability and workman's compensation insurance coverage.

I also understand that if this project is approved, the Approval is only good for 90 Days. If the project has not been started within the 90 day period, I must reapply before proceeding with the project.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Office Use Only*

**Submit to:**  
Resolution Property Management, LLC  
1 Hardy Rd #391  
Bedford, NH 03110-4915

Board Approval Date: \_\_\_\_\_

By: \_\_\_\_\_