



COUNTRY HILL ESTATES CONDOMINIUM ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Wednesday, October 5, 2011

DIRECTORS PRESENT:

Mark Wheatley Rick Balboni Al Reilley Elaine Reid Claire Azzalina

HARVARD MGMNT PRESENT:

None

A meeting of the Board of Trustees of the Country Hill Estates Condominium Association was held at Brussels Dr, Nashua, NH. Meeting was called to order at 5:33 p.m. Harvard Management was not present. Rick made a motion to accept the September minutes. This was seconded by Al and agreed to by all.

ANNUAL MEETING

Topics to be discussed at the Annual Meeting were reviewed. President will present all topics. Discussion period will be at the end of presentation.

Elaine to contact Robyn and advise that the following items need to be brought to the Annual Meeting:

- A. Registration list with control numbers
- B. Affidavit and affidavit list with control numbers
- C. Sign in sheets by street
- D. List of units owing more than \$315 as of October 1

OLD BUSINESS

- A. Pool — Robyn to contact Pat O'Leary and get a written quote for pool service for the 2012 season and also the cost of an automatic chlorinator. This needs to be received prior to the Annual Meeting.
- B. Painting — Mark will do a count of units on Jamaica, and Rick will do the counts for Scarborough and Amalia Dr.

UNIT OWNER REQUESTS

- A. 3 Jamaica Lane — window – request approved provided window is 3 wide with 3 equal size sections. Window must be flat across the bottom. Top can have a roof. Shingles on this section must match current roof shingles. Window must be casement.
- B. 6 Fitzpatrick Circle — shrubs – request approval granted for shrub removal/relocation/addition of rocks and edging. Permission granted for removal of apple tree. Permission denied to replace tree at association expense.
- C. 4 Timothy Drive — bathroom exhaust fans – request approved to exhaust through roof or side wall provided that owner understands they are responsible for any future damage resulting from exhaust exit through roof or side walls.

Rick Balboni made a motion to adjourn the meeting. This was seconded by Al Reilley and agreed to by all. Meeting adjourned at 7:29 p.m.

This years Annual Meeting is scheduled for 7:00 PM, October 20, 2011 at the Holiday Inn, 9 Northeastern Blvd, Nashua, NH.

Respectfully submitted,

Elaine Reid, Secretary
Board of Directors
Country Hill Estates