



COUNTRY HILL ESTATES CONDOMINIUM ASSOCIATION

BOARD OF DIRECTORS MEETING MINUTES Thursday, November 2, 2017

DIRECTORS PRESENT:

Judy Turner Elaine Reid Claudette Dube-Bulsa

ABSENT

Al Reilley

RESOLUTION PROPERTY MANAGEMENT PRESENT:

Brian Egan Tanya Egan

Meeting was called to order at 6:07 p.m. Judy made a motion to accept the September Minutes. This was seconded by Claudette and agreed to by Elaine.

ELECTION OF OFFICERS

Claudette made a motion to nominate Judy for President. This was seconded by Elaine and agreed to by Judy. Elaine made a motion to nominate Al for Treasurer. This was seconded by Claudette and agreed to by Judy. Claudette made a motion to nominate Elaine for Secretary. This was seconded by Judy and agreed to by Elaine.

FINANCIALS

- 1 Tanya presented backup and explanation for the 2018 Budget which was sent with the 2017 Annual Meeting Packet.
 - a. Tanya will draft summary explanation to be mailed to Unit Owners.
- 2 2018 Monthly Fees
 - b. Judy made a motion to hold the 2018 monthly fee at \$365/Month. This was seconded by Elaine and agreed to by Claudette.
- 3 Past Due Accounts
 - c. Brian to follow up with bookkeeper to make sure appropriate statements are sent each month and accounts are sent to legal as required.

LANDSCAPING

- 1 Wind Storm
 - a. Morin's has raked and piled downed branches.
 - b. Chipper will be on site as soon as available.
- 2 Fall Cleanup
 - a. Cleanup will start when trees have lost more leaves and be completed by 11/22.

OLD BUSINESS

1. **Roofs.**
 - a. Brian will contact Joel to blow off roofs.

UNIT OWNER REQUESTS

Requests will be included with December meeting report

RULE INFRACTIONS/VIOLATIONS

1. Property Walkthrough.
 - a. Completed November 2, 2017..
 - b. Brian will be sending violation letters.
2. Rule Infractions
 - a. 5 Fenwick Street windows
 - i. Brian will send a letter advising that owners signed requests forms need to be approved prior to starting work on their project..

NEW BUSINESS

- 1 Open Meetings
 - a. March 28; June 27; and September 27
 - b. Meetings will be held at 7 Bernards Road, Merrimack, NH from 5:45-6:00 p.m.
- 2 Annual Meeting
 - a. October 24th.
 - b. Location will be posted in August

Claudette made a motion to adjourn the meeting. This was seconded by Elaine and agreed to by Judy.. Meeting adjourned at 7:47 p.m. The next meeting will be held on December 6th..

Respectfully submitted,



Elaine Reid
Secretary, Country Hill Estates

END